

We're looking for a **Communication Officer** to reinforce our team.

Diesis Network, a leading European network dedicated to supporting social and solidarity economy and social enterprises, is currently seeking a dynamic and talented Communication Officer to join our team in Brussels. This is an exciting opportunity for a young professional to contribute to our organisation's growth and enhance our visibility in the fields of social and solidarity economy and sustainability.

Role overview

As a Communication Officer, you will be responsible for developing compelling digital content, managing various communication channels, and implementing digital strategies that align with *Diesis Network's* values, activities, and projects. You will engage our network members, international partners, and global audiences through creative and impactful communication initiatives.

Duties and responsibilities

Diesis General Communication:

- Review and implement the *Diesis* visibility strategy and communication plan.
- Develop and execute strategies for general communication, social media, and raising-awareness campaigns.
- Create, update, and manage the content, maintenance, and upgrading of *Diesis* and project-related websites.
- Produce visually appealing graphics and visuals using tools such as Canva or Adobe Creative Suite.
- Draft, revise, and ensure the publication/dissemination of presentations, publications, reports, and other relevant communication materials.
- Oversee online and offline publications and other communication materials.
- Monitor news and trends from the European Commission and Social Economy stakeholders

Projects Communication Support:

- Provide support for communication and dissemination work-packages in EU-funded projects where *Diesis* is a partner or coordinator.
- Prepare project deliverables related to communication, dissemination and outreach and corporate communication reports, including visual identity, newsletters, website maintenance, and awareness-raising campaigns.
- Organise and ensure comprehensive communication coverage of project events.
- Assist in organising and managing project meetings, events, conferences, handling logistics and content.
- Handle administrative tasks as required.



Requirements

- A young professional with experience in Communications, Journalism, or Digital Media.
- Familiarity with WordPress for website maintenance.
- Knowledge of Adobe Creative Suite (Premiere, InDesign), MailChimp, and Canva.
- Experience in setting up video conferences and virtual meetings (Zoom, Teams).
- Fluency in English, with additional language skills being a plus.

In addition:

- Ability to collaborate effectively with a multicultural team across multiple projects.
- Self-motivated with a positive and flexible attitude.
- Ability to meet tight deadlines, shift between task and keep oversight on priorities.
- Creative thinker with the confidence to propose new ideas and challenge the status quo.
- Excellent communication skills at all levels.

What we offer

This is a full-time position (38 hours per week), with one year contract or FPIE, under the Belgian legislation with a possibility to renew upon evaluation; remuneration according to Belgian legislation (CP200) and depending on the candidates' profile and experience. We also offer a full range of extra-legal benefits (meal vouchers, eco-cheques, public transport allowance, teleworking allowance).

We offer a captivating and varied function with an organisation driven by its mission and where initiative, creativity, and energy are strongly encouraged. The successful candidate will collaborate with a motivated, professional, and friendly team.

How to apply

If you are ready to work in a fast-moving, international environment, please send your detailed CV and cover letter (in English) at: diesis@diesis.coop and helena.cano@diesis.coop, with the subject line: **Diesis Communication Officer** by **19 July 2023**.

We will assess the applications as we receive them and not wait till the deadline is passed. Should you be interested please do not wait till the last day, as we may have already filled the position.

Starting: 1st September 2023 at the latest.

*Join Diesis Network and contribute to shaping a sustainable and inclusive economy worldwide.
Apply now and be part of our mission-driven team*